



North Carolina Department of Health and Human Services
Division of Public Health • Epidemiology Section
1912 Mail Service Center • Raleigh, North Carolina 27699-1912
Tel 919-733-3410 • Fax 919-733-9555

Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

November 17, 2004

MEMORANDUM

TO: County Managers
Local Organizations involved in Spay/Neuter programs

FROM: Lee Hunter, D.V.M., M.P.H. and Carl Williams, D.V.M., M.A.
Public Health Veterinarians

SUBJECTS: Fiscal Update, Spay/Neuter Program
Notice of Future Availability of Funds
New form, Request for Reimbursement
New Spay/Neuter web site

You will find enclosed in this envelope a copy of the [fiscal review of the Spay/Neuter Program](#). The review, which ends with October 31 2004, details the receipts and expenditures of the Program since its inception. The review does not include the reimbursements to counties for the 3rd Quarter 2004.

Please note that the balance of the fund was \$75,114.52 on October 31, 2004. Since that time we have received **Requests for Reimbursement** totaling \$34,214.69. The rate of growth of Requests for Reimbursement has exceeded the income growth rate.

It is probable that future Requests for Reimbursement will not continue to be paid at 100% of the amount requested. If the amount of money in the Spay/Neuter Fund is less than the amount requested, a formula set forth in the statute will be used to determine the amount of reimbursement to each county/city. The formula includes both Tier status as well as the number of rabies vaccinations given during the preceding year. **It is important, therefore, for each city or county requesting reimbursement to complete all parts of the form and return them to this office by the dates required by statute.**

A [new Request for Reimbursement form](#) has been developed and will be required for all future submissions. A copy of the new form is enclosed. It better elucidates the information that must be received by this office in order for the requesting government to be eligible for reimbursement in accordance with the statutes. Please discard any unused copies of the previous form.

The Spay/Neuter Program now has a web site. The site has links to the statutes, a Frequently Asked Questions page and copies of the Spay/Neuter Reports. We are going to ask our web master to include a copy of the new Request for Reimbursement form as well.

The URL for the new site is: <http://www.epi.state.nc.us/epi/vet/index.html>

As always, if you have any questions please feel free to contact us at (919) 733-3410.

LH:CW:lp
Enclosure

